

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

Community Room of Allenspark Fire Station

August 13, 2024, 6:30 PM

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually)

Board Members Not in attendance: Mike Bushue and Robbie Vinson

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi, and Executive Secretary Jen Cook

Meeting Attendees: NONE

CALL TO ORDER: The meeting was called to order at 6:34 P.M.

A MOTION to approve the July Minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

A MOTION to approve the June Financials was made by Rick. Susan seconded and the motion was approved by unanimous vote. The July Financials were reviewed.

- To preclude delaying approval of the financials until the following month, the board agreed to move the meeting back by a week, to the third Tuesday of each month. A MOTION to move the Regular Board Meetings to the third Tuesday of the month, starting as of the September meeting was made by Rick. Susan seconded and the motion was approved by unanimous vote.

1) Operations Update

- a. Lost water 75% to 6% in July – Thanks to Barry and the Operator's efforts to find and repair the major leak, our water loss dropped down to just 6% in July. The plant is running well after all the fixes.

2) Sanitary Survey Responses

- a. Prefiltering Redesign, Corrective Action Plan, July 1, 2025, Filtertech – The CDPHE approved the Corrective Action Plan that Barry proposed, but they are only giving us until July 1, 2025. No word back yet from Filtertech.
- b. Discharge Permit – No update.

- 3) **Meter Reading System** – Trey, Barry and Ron met with a representative from Master Meter, and laid out our requirements and limitations.
- 4) **Tank Insulation** – A MOTION to approve spending up to \$35k to strip and reinsulate the tank, and dispose of the hazardous materials, unless a third bid results in a reputable and less expensive alternative, in which case the amount approved will be limited to the lower bid, was made by Rick. Susan seconded and the motion was approved by unanimous vote.
- 5) **MMWS 4-Property Expansion** – Meadow Mountain Water Supply annexed four additional properties.
- 6) **2025 Budget Discussion** – Susan would like to present a preliminary version of the budget at the September meeting. Barry and Jen will coordinate on capital expense planning.
- 7) **Infrastructure Grant Discussion** – Ron attended a grant workshop in Akron, CO and reported on the resources he found. He was directed to contact the Colorado Water Conservation Board as a better source for small grants.
- 8) **Election 2025** – We need to decide if there are any topics that we need to add as a ballot issue in the next year’s election, and file by the November deadline to get them on the ballot. The Board approved appointing Barry as DEO and Ron and Rick signed the resolution to confirm it.

OTHER BUSINESS

- The Board agreed that we need to resume work on developing and refining the bylaws.
- Barry reported that the CDPHE is working with the Colorado Rural Water Association (CRWA) on watershed protection. We have the option to have a representative come in and do a source water protection plan for no cost. There are pros and cons to acting, and the Board opted to hold off on a decision for now

Maintenance & Testing Schedule – Annual testing is complete, the inlet pond was cleaned, and the generator was serviced.

A MOTION to adjourn the meeting was made by Rick. Susan seconded and the meeting adjourned at 8:52 P.M.

Respectfully submitted,

Jennifer Cook